

Dear Families

I would like to bring to your attention some forthcoming key dates.

- **Tuesday 14th November – Year 11 Parents’ Afternoon**

Year 11 Parents’ Afternoon. 1:30pm –5:00pm.

The Academy will close at 12:30pm for all students. Students can purchase lunch at the Academy’s restaurant between 12:30pm and 1:00pm.

- **Friday 17th November – Skills Show**

All Year 11 students will attend the Skills show at the NEC. All students, including year 11 students, must attend the Academy as normal on the day.

- **Wednesday 22nd November – Sixth Form Open Evening**

Sixth Form Open Evening. 4:00pm – 6:00pm. All year 11 students and their families are invited to attend. Year 10 students can also attend.

- **Thursday 30th November – Awards Evening**

Awards Evening. Only students participating in the event need to attend the Academy on the day; those students will receive a separate letter detailing the arrangements. Students not participating on the Awards evening are not expected to attend on the day.

- **Friday 1st December**

Teacher training day – the Academy is closed to all students.

- **Friday 22nd December**

The Academy will close for the Christmas break at midday. In line with tradition, the Sixth Form will also organise a Christmas Wonderland fair on the day for all students. This is also a non-uniform day.

- **Monday 8th January 2018**

The start of the new term. The Academy will open for students at 8:35am. Students will follow week 1 of their timetable.

Examinations

All students must attend the Academy as normal during mock examination periods. Students involved in exams must be in the Academy’s theatre by 8:35am for morning exams and by 12:50pm for afternoon exams.

Appointments and Interviews

Can I please ask you to try and ensure, where possible, that all medical and dental appointments are outside of Academy hours?

Students cycling to the Academy

Prior to cycling to the Academy, we ask that parents/carers complete a cycle permit form. A key element of the permit form is that the student wears an appropriate cycle helmet whilst riding their bike to and from the Academy. Can I please ask that parents/carers ensure their child has a helmet and wears it?

Free School Meals

Can I remind families that your son/daughter is eligible for free school meals if you meet any of the following criteria.

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of State Pension Credit
- Child Tax Credit (provided you are not also entitled to Working Tax Credit and have an annual gross household income of no more than £16,190, as assessed by Her Majesty's Revenue and Customs)
- Working Tax Credit run-on-paid for 4 weeks after you stop qualifying for Working Tax Credit

Children who get any of the above benefits in their own right (ie they get benefits payments directly, instead of through a parent or guardian) can also get free school meals.

To apply or renew your application for Free School Meals on-line you can:

- Apply on-line at www.link2ict.org/FSM
- This is a one off application for your child's whole school career – your eligibility will be checked electronically every week (replacing the need to bring paperwork into the Academy).
- If you need support with completing the on-line application or have any queries, please contact the KESH reception staff on 0121 464 4428.
- You will also find the link on the homepage of the Academy website.

Parking when visiting

When visiting the Academy in your car, you are welcome to bring the car on site through the Sheldon Heath Road entrance. Proceed forward, turn right and use the visitor parking.

Water bottles

The Academy has issued water bottles to all students. Students are expected to use them for water drinks they bring into the Academy.

Dropping off and collecting students

Can I please ask that when dropping off or collecting your sons and daughters, you are mindful of local residents? In particular, can you please not park across drives or block pavements. You might want to consider arranging to pick up your son/daughter at a point away from Kenmure Road. Your cooperation with this matter would be very much appreciated.

Yours sincerely



J. P. Allen
Principal