

Dear Families

I would like to bring to your attention some forthcoming key dates.

- **Thursday 29th March – Easter Break**

The Academy will close for the Easter break at midday. This is also a non-uniform day. We would welcome students contributing £1 towards 'Sports Relief' the charity supported by the Academy Council.

- **Monday 16th April**

The start of the new term. The Academy will open for students at 8:35am. Students will follow week 2 of their timetable.

- **Tuesday 1st May – Year 8 Parents' Afternoon**

Year 8 Parents' Afternoon. 1:30pm – 5:00pm.
The Academy will close at 12:30pm for all students.

- **Monday 7th May – Spring Bank Holiday**

The Academy is closed for the Bank Holiday on this day.

- **Monday 14th May – Start of the Summer Examination Period**

Formal, external examinations start for all students in Years 11, 12 and 13 plus some students in Year 10. All students have received their individual statement of entry showing their dates and times of their examinations.

- **Friday 25th May – May Half Term Break**

The Academy will close for all students at 15:10 on the day for the May Half Term break.

- **Monday 4th June**

The Academy will open for students at 8:35am. Students will follow week 2 of their timetable.

- **Revision sessions**

The Academy will run revision sessions during the Easter Break and the May Half Term break as well as on the following Saturdays:

Saturday 21st April
Saturday 28th April
Saturday 12th May
Saturday 19th May
Saturday 9th June
Saturday 16th June
Saturday 23rd June

Students required to attend these revision sessions will be informed separately.

Examinations

All students must attend the Academy as normal during examination periods. Students involved in exams must be in the Academy's theatre by 8:35am for morning exams and by 12:50pm for afternoon exams.

Appointments and Interviews

Can I please ask you to try and ensure, where possible, that all medical and dental appointments are outside of Academy hours?

Students cycling to the Academy

Prior to cycling to the Academy, we ask that parents/carers complete a cycle permit form. A key element of the permit form is that the student wears an appropriate cycle helmet whilst riding their bike to and from the Academy. Can I please ask that parents/carers ensure their child has a helmet and wears it?

Free School Meals

Can I remind families that your son/daughter is eligible for free school meals if you meet any of the following criteria.

- Income Support
- Income-based Jobseekers Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of State Pension Credit
- Child Tax Credit (provided you are not also entitled to Working Tax Credit and have an annual gross household income of no more than £16,190, as assessed by Her Majesty's Revenue and Customs)
- Working Tax Credit run-on-paid for 4 weeks after you stop qualifying for Working Tax Credit

Children who get any of the above benefits in their own right (ie they get benefits payments directly, instead of through a parent or guardian) can also get free school meals.

To apply or renew your application for Free School Meals on-line you can:

- Apply on-line at www.link2ict.org/FSM
- This is a one off application for your child's whole school career – your eligibility will be checked electronically every week (replacing the need to bring paperwork into the Academy).
- If you need support with completing the on-line application or have any queries, please contact the KESH reception staff on 0121 464 4428.
- You will also find the link on the homepage of the Academy website.

Nut allergies

We have a number of students at our Academy who have been diagnosed as having a nut allergy. As a consequence, I would kindly request, you avoid including nut based products in packed lunches.

Parking when visiting

When visiting the Academy in your car, you are welcome to bring the car on site through the Sheldon Heath Road entrance. Proceed forward, turn right and use the visitor parking.

Water bottles

The Academy has issued water bottles to all students. Students are expected to use them for water drinks they bring into the Academy.

Dropping off and collecting students

Can I please ask that when dropping off or collecting your sons and daughters, you are mindful of local residents? In particular, can you please not park across drives or block pavements. You might want to consider arranging to pick up your son/daughter at a point away from Kenmure Road. Your cooperation with this matter would be very much appreciated.

Yours sincerely

A handwritten signature in black ink, appearing to read 'John P. Allen', with a long horizontal stroke extending to the right.

John P. Allen
Principal