

Remote access

You can access your school documents remotely.

- Click on the RDS link on the Academy website www.keshacademy.com or alternatively go to the link direct at <https://remote.keshacademy.com>
- Log in with your school username and password. Prefix your username with **kedc**

So for example **kedc\ayounis**



Once logged in you will be presented with a similar interface to the one below:



- Click My Documents – you may get asked to enter your username and password again. Enter this as **kedc\username**, for example, **kedc\jsmith**.
- You will now see your My Documents.