



# KING EDWARD VI SHELDON HEATH ACADEMY

## Provider Access Policy

**Friendship**  
Integrity Benevolence  
Honesty **Equality**  
Respect Community  
**Tolerance** Aspiration  
**Our values**  
Humility Personal responsibility  
**Justice** Dignity Ambition  
Co-operation **Humanity**  
Excellence Embracing diversity  
**Belief** Empathy Kindness  
Understanding Charity  
**Compassion**

This policy was adopted by the Curriculum and Student Welfare Committee in November 2024.

Next review Autumn term 2025.

## Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

**For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.**

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

## Meaningful provider encounters

- One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#)
- Meaningful online engagement is also an option, and we are open providers that are able to provide live online engagement with our pupils.

## Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- Solihull College
- BMET
- Cadbury College

### **Destinations of our pupils**

Last year our year 11 pupils moved to range of providers in the local area after school:

- Aston University Sixth Form
- Bourneville College
- Cadburys college
- Harborne College
- Joseph Chamberlain
- Matthew Bolton
- Nova Training
- Sandwell College
- Solihull 6th Form
- Solihull College
- South and city College
- Sutton Coldfield
- Tudor Grange Academy
- UCB
- Washward Heath Sixth Form
- WMG

Last year our year 13 pupils moved to range of providers in the local area after school:

- Aston University
- Birmingham City University
- Coventry University
- University of Birmingham
- University of Warwick
- University of Wolverhampton

### **Management of provider access requests**

#### **Procedure**

A provider wishing to request access should contact Mr M Jensen, Careers Lead.

Telephone: 01214644428; Email: [enquires@keshacademy.com](mailto:enquires@keshacademy.com)

#### **Opportunities for access**

The school offers the six provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers leader to identify the most suitable opportunity for you.

	Autumn Term	Spring Term	Summer Term
<b>Year 7</b>	<ul style="list-style-type: none"> <li>• Step Up Programme</li> <li>• Career of the Week</li> </ul>	<ul style="list-style-type: none"> <li>• Step Up Programme</li> <li>• National Careers Week Activities</li> <li>• Career of the Week</li> </ul>	<ul style="list-style-type: none"> <li>• What's Behind a Service? (NHS) – Form Time Programme</li> <li>• What's behind a product? (Cadbury) – Form Time Programme.</li> <li>• Career of the Week</li> </ul>
<b>Year 8</b>	<ul style="list-style-type: none"> <li>• Step On Programme</li> <li>• Career of the Week</li> <li>• Career Panel TBC</li> <li>• Aspire to Know - assembly</li> </ul>	<ul style="list-style-type: none"> <li>• Step On Programme</li> <li>• National Careers Week activities</li> <li>• Career of the Week</li> </ul>	<ul style="list-style-type: none"> <li>• What's behind a product? (Cadbury) – Form Time Programme.</li> <li>• Career of the Week.</li> <li>• Aspire to Explore</li> <li>• Pathways assembly</li> <li>• What's college?</li> <li>• Careers Fair</li> </ul>
<b>Year 9</b>	<ul style="list-style-type: none"> <li>• Step Ahead Programme</li> <li>• HE and FE Fair</li> <li>• Career of the Week</li> </ul>	<ul style="list-style-type: none"> <li>• Step Ahead Programme</li> <li>• National Careers Week Activities</li> <li>• Career of the Week</li> <li>• Pathways assembly</li> </ul>	<ul style="list-style-type: none"> <li>• What's behind a product? (Sainsbury's) – form time Programme</li> <li>• Options Evening</li> <li>• Career of the Week</li> <li>• Careers fair</li> </ul> <p><i>No encounters – legislation requires encounters to take place by 28 February if in year 9</i></p>
<b>Year 10</b>	<ul style="list-style-type: none"> <li>• Step Forward Programme</li> <li>• HE and FE Fair</li> <li>• Career of the Week</li> </ul>	<ul style="list-style-type: none"> <li>• Step Forward Programme</li> <li>• National Careers Week activities</li> <li>• Career of the Week</li> <li>• Careers Panel TBC</li> <li>• Post-16 intentions - Unifrog</li> </ul>	<ul style="list-style-type: none"> <li>• What's behind a product? (Jaguar Land Rover) – Form Time Programme</li> <li>• Career of the Week</li> <li>• Post 16 Options assembly – Provider lead</li> <li>• Careers Fair</li> </ul>

<b>Year 11</b>	<ul style="list-style-type: none"> <li>● Step into the Future Programme</li> <li>● HE and FE Fair</li> <li>● Sixth form open evening</li> <li>● Careers Advisor Interviews</li> <li>● Sixth Form Open Evening</li> <li>● Post 16 Options Assembly</li> <li>● Careers Panel TBC</li> <li>● Career of the Week</li> <li>● People and places Research Project</li> </ul>	<ul style="list-style-type: none"> <li>● Step into the Future Programme</li> <li>● National Careers Week Activities</li> <li>● Careers Advisor Interviews</li> <li>● Progress interviews</li> <li>● Career of the Week</li> <li>● Why Choose Apprenticeship?</li> <li>● Post-16 intentions – Unifrog</li> <li>● Post-16 Providers at Parents Evening</li> </ul>	<p><i>No encounters – legislation requires encounters to take place by 28 February if in year 11</i></p> <ul style="list-style-type: none"> <li>● Careers Advisor revisit Interviews</li> <li>● Career of the Week</li> <li>● Sixth Form Taster Day</li> </ul>
<b>Year 12</b>	<ul style="list-style-type: none"> <li>● Step Further Programme</li> <li>● Careers advisor interviews</li> <li>● HE and FE Fair</li> <li>● Open days (virtually)</li> <li>● Open days (in person)</li> <li>● Drop in careers support (Sixth Form Team and Learning for Employment Team)</li> <li>● Careers Advisor Appointments, as Requested.</li> <li>● Career of the Week</li> <li>● Sixth Sense</li> </ul>	<ul style="list-style-type: none"> <li>● Step Further Programme</li> <li>● National Careers Week activities</li> <li>● Applications to summer schools</li> <li>● Career of the Week</li> <li>● Drop in careers support (Sixth Form Team and Learning for Employment Team)</li> <li>● Careers Advisor Appointments, as Requested.</li> <li>● Interview Practice</li> <li>● Student Finance Presentation</li> <li>● Post-18 intentions - Unifrog</li> </ul>	<ul style="list-style-type: none"> <li>● UCAS Personal Statement Preparation Programme</li> <li>● Career of the Week</li> <li>● Careers Fair</li> </ul>

<b>Year 13</b>	<ul style="list-style-type: none"> <li>● UCAS application support and personal statement workshops</li> <li>● Drop in careers support (Sixth Form Team and Learning for Employment Team)</li> <li>● Careers Advisor Appointments, as Requested.</li> <li>● Career of the Week</li> <li>● Progress interviews</li> <li>● University open days</li> <li>● HE and FE Fair</li> <li>● Post-18 intentions – Unifrog</li> </ul>	<ul style="list-style-type: none"> <li>● National Careers Week activities</li> <li>● Student finance and budgeting workshop</li> <li>● Student life workshop</li> <li>● Access to Birmingham (A-B scheme)</li> <li>● Access to Leeds</li> <li>● Applicant open days</li> <li>● Drop in careers support (Sixth Form Team and Learning for Employment Team)</li> <li>● Careers Advisor Appointments, as requested.</li> <li>● Why choose and Apprenticeship?</li> <li>● Career of the Week</li> <li>● Higher Apprenticeship information &amp; application support</li> <li>● Assembly from Apprenticeship Provider</li> </ul>	<p><i>No encounters – legislation requires encounters to take place by 28 February if in year 13</i></p> <ul style="list-style-type: none"> <li>● Confirmation of post-18 education and training destinations for all pupils</li> </ul>
----------------	---	---	---

### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with Mr Jensen who will arrange for it to be available in the library which is open to students at lunch, break times and after school.

### **Complaints:**

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)